

**Town of Sharpsburg  
Downtown Development Authority Meeting  
Town of Sharpsburg Library  
110 Terrentine Rd  
Sharpsburg, GA 30277  
March 3<sup>rd</sup>, 2025**

**Meeting Minutes**

**9AM**

**Call DDA Meeting to Order**

Chair Yarbrough called the meeting to order at 9:05am.

**Prayer**

Authority Member Wren led all in attendance in prayer.

**Pledge of Allegiance**

Chair Yarbrough led all in attendance in the Pledge of Allegiance.

**Establish a Quorum**

Chair Yarbrough stated that there was a quorum. Authority Members Harris, Yarbrough, Wren and Good were in attendance with Members Woods, Brown and Barrett absent.

**Presentations**

No presentations,

**Guests**

Justin Halford, out-of-ton resident; Rudy Ortega, out-of-town resident.

**Review/Approval of Minutes**

Authority Member Good moved to approve January 6<sup>th</sup>, 2025 meeting minutes. Authority Member Harris seconded the motion. The motion passed 4-0-3 with Members Brown, Woods and Barrett absent.

## **New Business**

### **1. 2025 Budget:**

Chair Yarbrough briefed the members on the budget for the 2025 Fiscal Year. The Authority Members reviewed the budget and discussed the required expenditure for the DDA. Line items included the Recording Secretary, Christmas décor and the Historical Concepts quote for the town design guidelines.

Chair Yarbrough briefed the members that the Recording Secretary has seen an increase for the year for receiving a \$50 increase to handle the Social Media page for the DDA.

Chair Yarbrough briefed the members about having funds set aside for Christmas decorations for the downtown streets as well as additional Christmas décor dependent on what the town needs. The Christmas decorations would include streetlamp garlands, ornaments for the downtown Christmas tree and any additional decorations needed.

Chair Yarbrough briefed the members of the \$10,000 quote for Historical Concepts to update and audit the current design guidelines for the Town of Sharpsburg.

Authority Member Harris moved to approve the \$10,000 budget. Authority Member Wren seconded the motion. The motion passed 4-0-3 with Authority Members Woods, Brown and Barrett absent.

### **2. Design Guidelines:**

Chair Yarbrough briefed the members on the quote from the Historical Concepts Architecture & Planning Company. They are going to complete an audit of the current design guidelines and update them as needed.

Yarbrough briefed that this would include the Sharpsburg Building Standards Audit and Recommendations, which would allow for guidelines to have pictures/examples, scope of analysis and ordinance text to be revised.

## **Old Business**

No Old business.

## **Public Comments**

Mr. Ortega is a recent transplant to Newnan and has a background in revitalizations of historic towns. He is interested in helping with the growth of the downtown area and spoke on branding and identity for the DDA to gain more attention for the downtown area.

### **Polling of Authority Members**

Authority Member Harris inquired about additional income for the DDA in the coming years. Harris stated that the town could hold other events along with the Christmas Market each year. This would help the DDA grow the budget to utilize it in the growth of the town and business development.

### **Financial Report**

No report due to Treasurer Woods being absent.

### **Administrator's Report**

No Administrator reports.

### **Chair's Updates**

No Chair Updates.

### **Executive Session**

No Executive Session.

### **Adjournment**

Authority Member Good moved to adjourn the March 3<sup>rd</sup>, 2025, meeting at 10:25am. Authority Member Wren seconded the motion. The motion passed 4-0-3 with Authority Members Woods, Brown and Barrett absent.

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April Jones, Recording Secretary

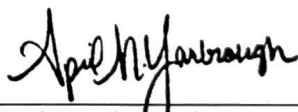
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April Yarbrough, Chair

The foregoing minutes were duly approved at an official meeting of the Sharpsburg Downtown Development Authority, in Sharpsburg, Georgia on the 14<sup>th</sup> day of April 2025.

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April Jones, Recording Secretary



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April Yarbrough, Chair